

MENTAL HEALTH SCREENING FORM

SECURE

Form must be completed fully and electronically

Revised: 1/2022

I. IDENTIFYING DATA

Screen Urgency	Tracking #	Referring Agency
Contact Person		Contact Number
Screen Date	CMHC/HIS	QMHP/LMHP
Interview Location		Start Time am pm Decision Time am pm
<i>If a Rescreen:</i>		
Date	QMHP	Start Time am pm Decision Time am pm

COURTESY SCREEN Yes No

Requesting CMHC Approved by

COMMUNITY PSYCHIATRIC HOSPITAL DENIALS (not state or SIA hospitals)

Other private psychiatric facilities ruled out for private placement (not SIAs): Yes No

Facility Denial (Name; not SIA beds) Facility Denial (Name; not SIA beds):

CLIENT DATA

NAME: Last, First Middle			Custody Status: None DCF DOC Parental Guardian Have guardian letter/document? Yes No Guardian Name Phone # Guardian Name Phone#		
Pre-Marital Name	Also Known As (AKA)				
Date of Birth	Age	Race			
Sex at Birth (Male/Female)	Pronouns				
SSN	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> Veteran Yes No Unk </div>		Current OTO (Outpatient Treatment Order)? Yes No Unknown		
Street Address	City		Screening Informant(s): Self Family / Significant Other CMHC/Private Provider Hospital/Inpatient/Residential Staff DCF Contact DOC Contact LEO (Law Enforcement Officer) Other:		
State	Zip	Phone #			
County of Residence	County of Responsibility				
CMHC Consumer Status:	Current CMHC Consumer Former CMHC Consumer Other CMHC Consumer Never a CMHC Consumer Private Practice Consumer Unknown				

Patient Name:

II. SUPPORT SYSTEMS

SOCIAL SUPPORTS

This individual has others involved in a helpful way (check):

Parent	Family	Friends	Case Worker	Neighbor	N/A	Other:
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Name	Phone #	Relationship to Client
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Name	Phone #	Relationship to Client
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Support System:	Adequate	Limited	None	Receiving HCBS Services
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Living Situation:	Stable	Independent	Precarious	Homeless	Currently Incarcerated
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Explain:

FINANCIAL RESOURCES

Employment:	Employed	Unemployed	Disabled	Other:
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Insurance:	Medicaid #:	Pending Medicaid
	Medicare #:	Uninsured

Medicare #:	Uninsured
Other Ins :	

Other info:
IN REPRESENTING OR SERVING: STATE AND FIRM NAME

III. PRESENTING PROBLEM(S) – CHECK ALL THAT APPLY

Harm to SELF:	Current Danger	Potential Danger	Self Care Failure	Substance Abuse
Harm to OTHERS:	Current Danger	Potential Danger	Suicidal/Homicidal	Psychotic Symptoms
Harm to PROPERTY:	Current Danger	Potential Danger	Mood Disorder	Other

Explain concerns in detail:

IV. RISK FACTORS

DANGER TO SELF, Current

None	Ideation	Plan	Threat	Gesture/Attempt	Intent w/o Means	Intent w/ Means
At Risk	Self Care Failure		Able to participate in safety planning		Risk aggravated by Substance Use	

Explain (include dates, means, rescue):

DANGER TO SELF, History

None	Ideation	Plan	Threat	Gesture/Attempt	Intent w/o Means	Intent w/ Means
Self Care Failure		Risk aggravated by Substance Use			Unknown	
<i>Explain (include dates, means, rescue):</i>						

Explain (include dates, means, rescue).

IV. RISK FACTORS, *continued***DANGER TO OTHERS, Current**

None Ideation Plan Threat Gesture/Attempt Intent w/o Means Intent w/ Means
At Risk Able to participate in safety planning Risk aggravated by Substance Use

Explain (include dates, means, rescue):

DANGER TO OTHERS, History

None Ideation Plan Threat Gesture/Attempt Intent w/o Means Intent w/ Means
Risk aggravated by Substance Use Unknown

Explain (include dates, means, rescue):

DESTRUCTION OF PROPERTY

Current: Yes No Unknown N/A **History:** Yes No Unknown N/A

Explain:

KNOWS SOMEONE WHO ATTEMPTED OR DIED BY SUICIDE

Yes No Unknown

Explain (relationships, dates, relevant info):

ABUSE

None Current Past Unknown
If yes, types: Physical Sexual Emotional Neglect

Explain: If yes, individual is: Victim Perpetrator Both Neither, but abuse reported in environment

IV. RISK FACTORS, continued**ADDICTION**

Substance Use: None Current Past Unknown
Gambling: None Current Past Unknown
Positive BAL Yes No Level:
Internet: None Current Past Unknown
Positive UDS Yes No Substance(s):

DRUGS OF CHOICE	Primary Drug			Secondary Drug			Tertiary Drug		
Name of Drug									
Currently Using	Yes	No	Unknown	Yes	No	Unknown	Yes	No	Unknown
Past Use	Yes	No	Unknown	Yes	No	Unknown	Yes	No	Unknown
Frequency	Unknown		N/A	Unknown		N/A	Unknown		N/A
Amount	Unknown		N/A	Unknown		N/A	Unknown		N/A
Last Date of Use	Unknown		N/A	Unknown		N/A	Unknown		N/A

SUBSTANCE USE TREATMENT

None Detox Outpatient Inpatient Oxford House/similar Unknown N/A
 Explain (Include current/history):

Complications related to detoxification/withdrawal (seizures, etc.): N/A
Unk

MEDICATIONS (List all current medications. Specify Name & Dosage)**Medication list is attached**

Taking as directed: (Y) Yes (N) No (U) Unk						Y N U		
Medication:	Dosage:				Medication:	Dosage:		
	Last Dose Taken:					Last Dose Taken:		
Medication:	Dosage:				Medication:	Dosage:		
	Last Dose Taken:					Last Dose Taken:		
Medication:	Dosage:				Medication:	Dosage:		
	Last Dose Taken:					Last Dose Taken:		

MEDICAL CONCERNS

Reported by: Self Family Primary Care Physician Medical Records
 Drug Allergies: Other Allergies: None
 Psychiatrist Location Unknown
 Primary Care Physician Location Unknown

Patient Name:

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IV. RISK FACTORS, *continued*

MEDICAL CONCERNS, *continued*

None of the following medical concerns have been reported

Please put an X in the box as applicable on each line (Y) Yes (N) No (U) Unknown (N/A) Not application

	Y	N	U	N/A		Y	N	U	N/A
Patient requires O2					Patient requires other durable medical equipment. <i>If yes, explain below in Medical Q4</i>				
If yes, will the patient be coming with O2?					Patient will bring this equipment if admitted?				
Patient has a urinary catheter					Patient needs assistance with ADLs? <i>If yes, use Medical Q5</i>				
If yes, will it be removed?					Patient needs assistance in ambulating. <i>If yes, provide details in Medical Q6</i>				
IV or Central Line					Patient has a history of multi-drug resistant organism (MRSA, etc.)				
If yes, will it be removed?					Patient is confined to a bed				
Patient is on Dialysis. <i>If yes, provide details below use Medical Q1</i>					Patient requires 1:1 staff at their current placement				
Patient requires a ventilator. <i>If yes, provide details below use Medical Q2</i>					Patient has an open wound. <i>If yes, provide details below in Medical Q7</i>				
Patient requires a CPAP. <i>If yes, provide details below in Medical Q3</i>					Patient has allergies. <i>If yes, provide details below use Medical Q8</i>				
If yes, patient will be coming with equipment?									

Explanations by question for the above table:

Medical Q1 Dialysis Details:

Medical Q2 Ventilator Details:

Medical Q3 CPAP Details

Medical Q4 Medical Equipment Details:

Medical Q5 ADL Barrier Details:

Medical Q6 Ambulatory Details:

Medical Q7 Open Wound Details:

Medical Q8 Allergy Details:

Patient Name:

V. CLINICAL IMPRESSIONS

General Appearance

Appropriate hygiene/dress
 Poor personal hygiene
 Overweight Underweight
 Eccentric Seductive

Sensory/Physical Limitations

No limitations noted
 Hearing Visual
 Physical Speech

Mood

Calm Euthymic
 Cheerful Anxious
 Depressed Fearful
 Suspicious Labile
 Pessimistic Irritable
 Euphoric Hostile
 Guilty Apathetic
 Dramatized Hopelessness
 Elevated Marked shifts

Affect

Primarily appropriate
 Primarily inappropriate
 Congruent Incongruent
 Constricted Tearful
 Blunted Flat
 Detached

Speech

Unable to assess
 Logical/Coherent Loud
 Delayed responses Tangential
 Rambling Slurred
 Rapid/Pressured
 Incoherent/Loose associations
 Soft/Mumbled/Inaudible

Thought Content/Perceptions

Unable to assess Delusions
 No disorder noted Grandiose
 Paranoid Racing
 Bizarre Flight of ideas
 Circumstantial Obsessive
 Disorganized Blocking
 Ruminations/Intrusive thoughts
 Auditory hallucinations
 Visual hallucinations
 Other hallucinatory activity
 Ideas of reference
 Illusions/Perceptual distortions
 Depersonalization/Derealization

Memory

Unable to assess No impairment
 Impaired immediate
 Impaired remote Impaired recent

Insight (Age Appropriate)

Unable to assess
 Good Fair
 Poor Lacking

Orientation

Unable to assess Oriented x 4
 Impaired: time situation
 place person

Cognition/Attention

Unable to assess
 No impairment noted
 Distractibility/Poor concentration
 Impaired abstract thinking
 Impaired judgment
 Indecisiveness

Behavior/Motor Activity

Unable to assess
 Normal/Alert Poor eye contact
 Cooperative Uncoordinated
 Catatonic Self-destructive
 Lethargic Tense
 Agitated Tremors/Tics
 Withdrawn Provocative
 Impulsiveness Aggression/Rage
 Restless/Overactive
 Repetitious Bizarre behavior
 Peculiar mannerisms
 Indiscriminate socializing
 Disorganized behavior
 Feigning of symptoms
 Avoidance behavior
 Increase in social, occupational,
 sexual activity
 Decrease in energy, fatigue
 Loss of interest in activities
 Compulsive (including gambling/internet)

Eating/Sleep Disturbance

Unable to assess
 No disturbance noted
 Decreased appetite
 Increased appetite
 Binge eating
 Self-induced vomiting
 Weight loss (lbs/time):
 Weight gain (lbs/time):
 Increased sleep
 Decreased sleep
 Bed-wetting
 Nightmares/Night terrors

Anxiety Symptoms

Unable to assess
 Within normal limits
 Generalized anxiety
 Fear of social situations
 Panic attacks
 Obsessions/Compulsions
 Hyper-vigilance
 Reliving traumatic events

Conduct Disturbance

Unable to assess
 Conduct appropriate
 Stealing Lying
 Projects blame Fire setting
 Short-tempered
 Defiant/Uncooperative
 Violent behavior
 Cruelty to animals/People
 Running away Truancy
 Criminal activity
 Vindictive
 Argumentative
 Antisocial behavior
 Destructive to others or property

Occupational & School Impairment

Unable to assess
 No impairment noted
 Impairment grossly in excess than
 expected in physical finding
 Impairment in occupational
 functioning
 Impairment in academic functioning
 Not attending school/work

Interpersonal/Social Characteristics

Unable to assess
 No significant trait noted
 Chooses relationships that lead to
 disappointment
 Expects to be exploited/harmed by others
 Indifferent to feelings of others
 Interpersonal exploitiveness
 No close friends or confidants
 Unstable and intense relationships
 Excessive devotion to work
 Inability to sustain consistent work
 Perfectionist Grandiose
 Procrastinates Entitlement
 Persistent emptiness & boredom
 Constantly seeking praise of admiration
 Excessively self-centered
 Avoids significant interpersonal contacts
 Manipulative/Charming/Cunning

NOTES:

VI. TREATMENT / PLACEMENT INFORMATION											
TREATMENT HISTORY											
Currently in Treatment:		Yes	No	Unknown							
Agency/Service(s):				Therapist				Case Manager			
Service progress/failure(s):											
Previously Hospitalized:		Yes	No	Unknown		Multiple Hospitalizations:		Yes	Number:		
				State Hospital/SIA				No	Unknown		
Last psychiatric hospitalization:											
Facility				Date Admitted		Date Discharged		AMA?	Yes	No	Unknown
PLACEMENT HISTORY											
Placement/Admission History (mark all that apply)											
Detention		Foster Care		PRTF		QRTF		YRC		Secure Care	
NFMH											
Other:											
Comments:											
EDUCATIONAL HISTORY											
Name of School								Highest Grade Completed			
Unknown											
Educational concerns and current supports (IEP, GED, LD, etc.):											
CRIMINAL / LEGAL											
Charges Pending:		Yes	No	Unknown							
History in corrections system and/or as a juvenile offender:											
Yes		No	Unknown								
Determined by court to be:											
CINC		JO		N/A		Other					

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VII. INPATIENT PSYCHIATRIC HOSPITALIZATION CRITERIA

LEVEL 1, INDEPENDENT: Criteria which, in & of themselves, MAY constitute justification for admission.

1. Suicide attempt, threats, gestures indicating potential danger to self.
2. Homicidal threats or other assaultive behavior indicating potential danger to others.
3. Extreme acting out behavior indicating danger or potential danger to property.
4. Self-care failure indicating an inability to manage daily basic needs that may cause self-injury.

LEVEL 2, DEPENDENT: Clinical characteristics of psychiatric disorders, any of which in combination with at least ONE Level 3 Criteria, MAY constitute justification for admission.

5. Clinical depression.
6. Intense anxiety or panic that may cause injury to self or others.
7. Loss of reality testing with bizarre thought processes such as paranoia, ideas of reference, etc.
8. Impaired memory, orientation, judgment, incoherence or confusion.
9. Impaired thinking and/or affect accompanied by auditory or visual hallucinations.
10. Mania or hypomania.
11. Mutism or catatonia.
12. Somatoform disorders.
13. Severe eating disorders such as bulimia or anorexia.
14. Severely impaired social, familial, academic, or occupational functioning, which may include excessive use of substances.
15. Severe maladaptive or destructive behaviors in school, home or placement, which may include excessive use of substances.
16. Extremely impulsive and demonstrates limited ability to delay gratification.

LEVEL 3, CONTINGENT: Acute-care program needs which MAY justify psychiatric hospital admission.

17. Need for medication evaluation or adjustment under close medical observation.
18. Need for 24-hour structured environment due to inability to maintain treatment goals or stabilize in less intensive levels of care.
19. Need for continuous secure setting with skilled observation and supervision.
20. Need for 24-hour structured therapeutic milieu to implement treatment.

Patient does not meet criteria for inpatient psychiatric hospitalization.

Qualified Mental Health Professional Signature

Date

Patient Name:

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VIII. INVOLUNTARY HOSPITALIZATION CRITERIA

For Involuntary Admission, must meet criteria 1, 2, and 3, plus 4 and/or 5 below, per KSA statute.

Must meet:

1. Is suffering from a severe mental disorder to the extent that he/she needs involuntary care in a State Hospital. **AND**
2. Lacks the capacity to make an informed decision concerning his/her need for treatment. **AND**
3. Is not manifesting a primary diagnosis of antisocial personality disorder, chemical abuse/addiction, mental retardation, organic personality syndrome, or an organic mental disorder.

At least one:

4. Is likely, in the reasonably foreseeable future, to cause substantial physical injury or physical abuse to self or others or substantial damage to another's property, as evidenced by behavior causing, attempting, or threatening such injury, abuse or damage **OR**
5. Is substantially unable, except for a reason of indigence, to provide for any of his/her basic needs, such as food, clothing, shelter, health, or safety, causing a substantial deterioration of the person's ability to function with current level of support, care, or structure.

Patient does not meet criteria for involuntary psychiatric hospitalization.

Please note for children under 18, admission to a SIA must be by:

1. Voluntary application for a child aged 14 or over.
2. Voluntary application by a parent.
3. Voluntary application by legal guardian or by DCF if parental rights have been severed (with appropriate court authority, see KSA 59-3018a).
4. Involuntary civil commitment.

XI. DIAGNOSTIC IMPRESSIONS

Meets Criteria For: SED SPMI Unknown N/A

Code Diagnosis

Code Diagnosis

Code Diagnosis

Additional Dx
or notes:

Qualified Mental Health Professional Signature

Date

Patient Name:

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IX. SCREENING DISPOSITION

Recommended **involuntary** admission to
in accordance with KSA Statue.

(State Hospital/SIA)*

Recommended **involuntary** outpatient commitment to

Recommended **voluntary** admission to

(State Hospital/SIA)*

Not in need of inpatient psychiatric treatment.

Community-based plan created in lieu of hospitalization (SEE PAGE 12), copy given to
legally responsible individual.

**Refer to <http://bedcount.healthsrc.org> for available voluntary or involuntary beds at State Hospitals and SIAs.*

X. REIMBURSEMENT AUTHORIZATION

(A) Meets inpatient criteria, state hospitalization recommended:

Voluntary Involuntary

Admitted / transferred to hospital

Admission Date

(B) Meets inpatient criteria, but not state hospital/SIA admission.

(C) Does not meet inpatient criteria, outpatient community services plan recommended.

Copy of community-based plan given to legally responsible individual.

I certify that local community resources have been investigated and/or consulted to determine whether any of them can furnish appropriate and necessary care. I have seen this individual and have evaluated him/her and his/her situation. I have also considered alternate modes of treatment. All community resources have been investigated and are not available if hospitalization is recommended.

XII. DISCHARGE PLAN

OTO Recommended? Yes No Unknown N/A

Treatment expectations / Preliminary discharge plan / Community-based plan instructions given to patient

Qualified Mental Health Professional Signature

Date

Patient Name:

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XIII. CLINICAL SUMMARY

NARRATIVE

XIV. TIME DOCUMENTATION SUMMARY

<u>Contact / Activity</u>	<u>Amount of Time</u>
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Chart Review	_____
Paperwork	_____
Face-to-Face Interview	_____
Collateral Contacts / Coordination	_____
Consultation /Team Meetings	_____

Total Screen Time: _____ Hours _____ Minutes

Travel Time to/From: _____ Hours _____ Minutes

TOTAL TIME: _____ Hours _____ Minutes

RESCREEN TIME: _____ Hours _____ Minutes

Qualified Mental Health Professional Signature

Date

Patient Name:

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STATEMENT FROM A QUALIFIED MENTAL HEALTH PROFESSIONAL AUTHORIZING ADMISSION TO A KANSAS STATE PSYCHIATRIC HOSPITAL				
Name of patient	DOB	Age	Sex	
Patient's address	City	State	Zip	County
<p>Based upon my screening of the above-named person, done by me in person and/or by review of this person's records and of reports concerning this person, and being familiar with the resources and services which are available within this community, I find that the needs of this person for the services indicated below cannot be adequately met in this community, and I therefore authorize that the following service(s) be provided at a state psychiatric hospital.</p>				
Check VOLUNTARY or INVOLUNTARY services authorized:				
<p>A. VOLUNTARY care and treatment (which this person has indicated to me that he/she wishes to be admitted for and which I believe he/she has the capacity to consent to (See KSA 59-2949(a)).</p> <p>B. INVOLUNTARY care and treatment as specified below:</p> <p>EMERGENCY or TEMPORARY DETENTION AND TREATMENT pursuant to KSA 59-2954, or under the Court's EX PARTE EMERGENCY CUSTODY ORDER (see KSA 59-2958), or under the Court's TEMPORARY CUSTODY ORDER (see KSA 59-2959) if either are issued.</p> <p>MENTAL EVALUATION, including the examination(s) necessary to prepare the report to be submitted to the Court to assist in the trial of the issue of whether or not this person is a mentally ill person subject to involuntary commitment (see KSA 59-2961).</p> <p>INPATIENT CARE AND TREATMENT as may be ordered by the Court in any ORDER of CONTINUANCE AND REFERRAL (see KSA 59-2964) or ORDER FOR TREATMENT (see KSA 59- 2966), or ORDER FOR CONTINUED TREATMENT (see KSA 59-2969(f)).</p>				
Qualified Mental Health Professional Signature			Date	
CMHC Address		Phone #		
<p>Original to be filed with the Court (if involuntary proceedings)</p> <p>Copy to _____ (State Hospital/SIA)</p> <p>Copy to _____ CMHC (if courtesy screen)</p>				
<p>EMERGENCY ROOM/HOSPITAL TRANSFERS: If the patient has been taken to any emergency room of any community hospital, or is currently admitted to any inpatient department at any community hospital, medical consultations must have been completed prior to any transfer of the patient to any state psychiatric hospital and the treating physician at the community hospital and the physician on duty at the state hospital must concur that the patient is medically stable and that the state hospital is capable of managing the patient's physical condition (See 42U.S.C. Sec. 1395dd). List below (1) the name of the local treating/emergency room physician and (2) the name of the physician on duty at the state hospital who has agreed to accept the transfer:</p>				
(1) Name		(2) Name		

CERTIFICATE OF A PHYSICIAN, LICENSED PSYCHOLOGIST, OR A DESIGNATED QUALIFIED MENTAL HEALTH PROFESSIONAL

(to be attached to a Petition to Determine a Person to be a Mentally Ill Person Subject to Involuntary Commitment)

Name of patient	DOB	Age	Sex	
Patient's address	City	State	Zip	County

I certify that:

I am a: _____
licensed physician; licensed psychologist; qualified mental health professional
designated by the head of a mental health center to make this certificate;

I have on _____ (date) personally examined the above-named patient and reviewed any
available records, and on the basis thereof:

It is my professional opinion that the patient is likely to be a mentally ill person subject to involuntary
commitment for care and treatment as that term is defined in KSA 59-2946 (f), including that this patient:

is suffering from a mental disorder to the extent the person is in need of treatment;

lacks the capacity to make an informed decision concerning treatment, despite conscientious efforts at
explanation or efforts to elicit a response from the patient showing an ability to engage in a rational
decision-making process;

is likely to cause harm to self or others or substantial damage to property of another;

is not solely diagnosed with one of the following mental disorders: alcohol or chemical substance
abuse; anti-social personality disorder; mental retardation; organic personality syndrome; or an
organic mental disorder.

NOTE: all four of the above-described conditions must be applicable to this person in order for the
patient to meet the legal definition of a mentally ill person subject to involuntary commitment.

(OPTIONAL) For this reason, I recommend that the patient be detained and admitted to an appropriate
inpatient treatment facility for further observation and treatment pending Court proceedings.

Signature of physician, psychologist or QMHP _____ Date _____

Name of associated facility/mental health center/clinic _____ Phone # _____

Business Address _____ City, State, Zip _____

mental health center screening form attached

other medical record or statement attached

copy to:

copy to:

Patient Name:

State Hospital
APPLICATION FOR EMERGENCY ADMISSION (FOR OBSERVATION AND TREATMENT)
Pursuant to KSA 59-2954 (b) or (c)

Name of patient	DOB	Sex	S.S.N.
Patient's address	City	State Zip	County
Name of spouse or nearest relative			telephone#
Address, if different from patient's			

I request admission of the above-named person for emergency observation and treatment upon the following circumstances:

1. I am a law enforcement officer having custody of this person pursuant to the provisions of KSA 59-2953, &:
I will file a petition seeking the involuntary commitment of this person with the District Court of _____
County, not later than the close of business on _____ (date), or;
I have been informed by _____ (name) that s/he will file such a petition.
This individual may be contacted at: _____ (phone #).
2. I am not a law enforcement officer, but I am familiar with the circumstances of this patient immediately preceding this application, and I will file a petition seeking the involuntary commitment of the patient with the District Court of _____
County, not later than the close of business on _____ (date).
3. I believe this patient to be a mentally ill person subject to involuntary commitment for care and treatment as defined in KSA 59-2946(f) and is likely to cause harm to self or others if not immediately detained.
In support thereof I state that:

4. The following criminal charges are known by me to be pending against this patient:

None It is unknown by me whether any charges are pending against this person.
5. Because this application is for admission to a state psychiatric hospital, the required statement from a qualified mental health professional is attached, having been obtained at the _____
Community Mental Health Center.
6. Other documentation, medical records or reports concerning this patient are attached.
7. Other documentation, medical records or reports concerning this patient may be found and consulted at:

Signature	Date
Printed name	Time L.E.O. Badge #
Address	City, State, Zip Phone#

Patient Name: